

# ADMISSION FORM



## EBENEZER CHRISTIAN ENGLISH SCHOOL

Alokjhari, Tarabanda, Darjeeling District W.B Pin Code: 734014

Affiliation Index No: M4-093 WBBSE

(TO BE FILLED IN BLOCK LETTER)

Form for the session of 2024

1. Name : \_\_\_\_\_
2. Date of birth : \_\_\_\_\_
3. Age of admission : \_\_\_\_\_ Sex: \_\_\_\_\_
4. Father's name : \_\_\_\_\_ Qualification : \_\_\_\_\_
5. Occupation : \_\_\_\_\_
6. Mother's name : \_\_\_\_\_ Qualification : \_\_\_\_\_
7. Occupation : \_\_\_\_\_
8. Address of the Parents/Guardian : \_\_\_\_\_  
\_\_\_\_\_
9. Admission seeking for class : \_\_\_\_\_
10. Previous Academic Record

Name of the School last Attended	Class	Year	Marks	Percentage	Promotion Remark

11. Transfer Certificate No: \_\_\_\_\_ Issued No : \_\_\_\_\_
12. Telephone No : \_\_\_\_\_ Mob. No: \_\_\_\_\_
13. E-mail Address : \_\_\_\_\_
14. Nationality : \_\_\_\_\_ Schedule(Cast/Tribe) : \_\_\_\_\_
15. Religion: \_\_\_\_\_
16. Identification Mark : \_\_\_\_\_

### Document to be attached with the application form:

1. Birth Certificate
2. Immunization Card
3. Photo two copies of passport size
4. Aadhaar Card both parents and Ward (Class 1 and Above)

## DISCIPLINE

ECES main objective of education teaches discipline as much as book knowledge. The community life here demands mental understanding and acceptable conduct from one and all. The school reserves the right to penalize, suspend and expel any student whose conduct is detrimental to the interest of the school rules, according to the gravity of offence. The following behavior or activity could lead to the expulsion of the student:

1. The use intoxicating drinks, smoking, chewing of tobacco and all kinds of gate way drugs.
2. Intimate boy- girl relationship.
3. Activities such as fornication, thief and gambling.
4. Negligence of classes, class test, examination, home work and other school function.
5. Disrespect toward the school authority, teachers and others staff.
6. Producing a bad influence on others.
7. Irregular on payment of fees.
8. Destroy the school properties.
9. Assaults/ threads on teachers and other staff member.
10. Using unfair means in examination.
11. The use of mobile phones and other electronic gadget are banned in the school. Those items if caught will be confiscated and will not be returned. Besides, a fine of Rs.500/- will be realized.
12. Students are not allowed to organized any meeting within the school, or collect money for any purpose, or circulate among the students any notice, or paste any notice in the campus without the permission of the school authority.
13. ECES is declared Tobacco Free Zone. Therefore, the use of Tobacco products will lead to disciplinary action.

### **DECLARATION OF THE PARENTS**

1. I, \_\_\_\_\_ F/O/ M/O \_\_\_\_\_  
hereby declare the facts mention above are true to the best of my knowledge and agree that I shall abide by the rules and the regulations of the school as laid down by the Ebenezer Christian English School and to respect the Staffs

2. I do hereby agree to take care of my ward (son and daughter) and clear the fees by second Week of the current month.

3. I declare that my son/daughter will not take any tuition from any member of the school staff except arranged by the school administration and if found violation the school rules, I have no objection even if my ward is dismissed from the school.

4. I declare that I will extend my full co-operation to the school authority for the betterment and welfare of my ward.

\_\_\_\_\_  
**Signature of the Parents / Guardians.**

*Date of Admission:* \_\_\_\_\_

*Admission No:* \_\_\_\_\_



# EBENEZER CHRISTIAN ENGLISH SCHOOL

Alokjhari, Tarabanda, Darjeeling Dist W.B-734014

## TRANSPORTATION FORM

### TERMS AND CONDITIONS

1. Bus fees will be fixed by the school as per requirements.
2. Fees should be paid before on or before the 10days of the current month.
3. Parents/ Guardians should make proper arrangements to receive their ward at the pick-up points on time (due to traffic jams the buses cannot stop for long). No students will be released unless a helper, (authorized by parents) is present to pick the child.
4. Students' helper will not be allowed to avail bus service. Bus service will not be available for those who need to send helpers with their child in order to avoid congestion problems.
5. In case any parent comes to take his/her child by private vehicle please inform the teachers so that teachers don't waste time and effort looking for the child.
6. Students who are to avail bus service will be issued an ID card which they are expected to wear Everyday throughout the year.
7. If a child comes without ID card, the school will not held responsible if he/she boards wrong bus.
8. In case of loss and damage please replace immediately through the class teacher.
9. During unforeseen incidents such as traffic jump, bus breakdown, etc. which may cause delay, parents are requested to bear with us the inconvenience which will naturally follow.
10. Parents/Guardians are requested to authorize dependable helpers (and not young boys and girls) who will be responsible enough to come early at the bus pick-up point and wait for the child. In the event that the bus is delayed due to an unforeseen incident, the helper is expected to wait at the designated pick-up point and not to go home without the child. Enquiry can be made to the following phone nos.
11. If the student are late in the morning pick-up time (schedule) the bus will not wait for the student. Parents have to arrange by themselves to bring your child in case of late arrival. And the school will not bear any responsible for that.
12. Fill the destination from where you want transportation service.

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Name: \_\_\_\_\_ Class: \_\_\_\_\_ Section \_\_\_\_\_

Phone No:

Father	Mother	Guardian

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

\_\_\_\_\_  
Signature of the Parents / Guardians.